

## **Franklin-Randall PTO Board Meeting Agenda**

March 1, 2016 – 7:30 – 8:30

Randall Elementary School Library Media Center

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1. Call to order
2. Approve December meeting minutes (Melissa) - 2 min.
3. Treasurer Update (Chris) – 5 min.
4. Fundraising Update, including Rummage Sale plans (Kristina, Sara) – 10 min
5. Review and vote on Policy for Including Community Events\* in PTO Newsletter (8 min.) (see bottom of this agenda)
6. Parent Empowerment Group Reports (Tonya, Ellen, Reesie) – 12 min.
7. Other updates – 8 min.
  - a. Nominating committee (Colleen, Amy, Melissa)
  - b. Volunteer recruitment / Coordination (Amy)
  - c. Carnival (Colleen)
  - d. Equity and Inclusion, Health & Wellness, and Franklin Play yard Committee updates made at PTO Membership meeting (Colleen)
  - e. Other
8. Feedback and brainstorm on meeting format, length, and topics for next year (15 min)
9. Adjourn

### **Draft Policy for Including Community Events\* in PTO Newsletter**

*\*defined as an event or news item that is not pertaining directly to the Franklin-Randall PTO, Schools, or does not directly support Franklin-Randall students (i.e. announcements about community groups or events that provide direct support to Franklin-Randall families such as food, clothing, etc. are not covered by this policy)*

Community event announcements can be included at the discretion of the newsletter editors if space allows. In order to be included they must first go through the [MMSD approval process](#) to be posted on MMSD's community calendar page. Announcements should be limited to no more than three sentences; web links can be used to provide more information. The Community event announcements should run at the very bottom of the newsletter after all PTO and school news.