Franklin Randall PTO
Communication Channels

The following is a summary of the communication channels that are available to the Franklin Randall PTO, including how they're typically used by the PTO and steps to sign up.

Communication Channel	Typically Used For	Steps to Sign Up & Things to Know
Mass Email	• PTO Newsletter • Urgent school matters	• Update contact settings in MMSD Infinite Campus • Newsletter editor sends a call for submission most Mondays and content should meet PTO guidelines* to be included
Subscriber Email (Google Groups)	• Board and member meetings • Volunteer requests for PTO • Fundraising • Other support requests (e.g. gently used books for library)	• Send an email to frpto@googlegroups.com, which is then approved by Board administrator
Facebook (School Pages and Friends of Franklin Randall Facebook)	Posting information related to the following: • PTO member meetings • PTO events/opportunities to get involved in schools • Fundraising • Other PTO related content	• Submit request to join this group, which is then approved by administrator as well as posting • Administrator will review posts for Friends of Franklin Randall Facebook to ensure they meet guidelines*
Friday Folders**	• Meeting information • Fundraising	• None - parents need to check Friday folders for pamphlets, flyers, etc.

*Topics should be focused on PTO news, updates from Franklin-Randall faculty and staff, calls for volunteers for PTO-sponsored events, reminders about upcoming school events, and announcements about activities and groups open to kids

**Friday folders have been used in the past for physical handouts and flyers from the PTO